



We know the way home.

405 SW 6<sup>th</sup> St  
Redmond, OR 97756  
Phone: 541-923-1018  
Fax: 541-923-6441

## Live In Aid Addition

Thank you for letting Housing Works know of your upcoming household change. In order to complete the changes please submit the following documents:

- Please fill out and submit the Live-In Aide forms and Representative Release form.
- Please submit a copy of a Photo ID for the new household member.
- Please submit a copy of the Social Security card for the new household member.
- Please fill out the enclosed Dec 214 for the new household member.
- Please fill out and submit the Landlord Approval for Change Form.
- Please have all members 18 and over complete a Self Declaration Form Packet.

Please remember to report in writing all changes within 10 days of the change. Be certain to provide the name, address, and fax number of the person, agency or company with which we can verify this change.

The changes cannot be completed until these documents are returned so if you need more time, have any questions or need assistance with this process, please feel free to contact Housing Works at 541-923-1018. For individuals requiring telecommunication assistance, please call Qwest Center for Customers with Disabilities toll free at 1.800.224.1111.

Sincerely,

The Housing Choice Voucher Team