

## Ponderosa Heights Apartments Project Based Vouchers (PBV)– DHS

### **Units Set aside:**

8- 3-bedroom units with preference given to current clients of DHS Child Welfare or Self-Sufficiency

### **Waitlist Dates:**

Complete Pre-Applications will be accepted during regular business hours from: Monday January 23, 2023 to Thursday January 26, 2023 at the Housing Works office located at: 405 SW 6<sup>th</sup> St, Redmond, OR 97756, Fax to 541-923-6441 or via email to [stephanie@housing-works.org](mailto:stephanie@housing-works.org)

Regular Business Hours are: Monday – Thursday 8am to 5pm, Closed Friday

### **Waitlist Process:**

A computerized lottery drawing will determine where an applicant is placed on the Project Based Voucher Waitlist for Ponderosa Heights Apartments. Applications will be processed in the order of their Waitlist position. If selected, the applicant will be contacted by either mail, phone, or email to proceed with the eligibility process.

### **Occupancy Standards:**

#### **Housing Works Policy**

Housing Works will assign one bedroom for each two persons within the household, except in the following circumstances:

Persons of the opposite sex (other than spouses, domestic partner, and children under age 10) will be allocated separate bedrooms.

Live-in aides will be allocated a separate bedroom.


Single person families will be allocated one bedroom.


Foster children will be included in determining unit size only if they will be in the unit for more than [6] months.

An additional bedroom will not be issued to a family with a newborn until the child reaches the age of two years old. In cases where a family is in the process of moving or at the annual recertification, the child would have to be with-in three months of their 2<sup>nd</sup> birthday for consideration of receiving a larger size voucher.

A head of household will not be combined with another family member other than a spouse/co-head or domestic partner in assigning a bedroom.

405 SW 6th Street  
Redmond, OR 97756

 (541) 923-1018

 (541) 923-6441

 [www.housing-works.org](http://www.housing-works.org)

# INCOME ELIGIBILITY REQUIREMENTS FOR HOUSING WORKS

## Annual Income

	Deschutes County
Household Size	Very Low Income
One	31,500
Two	36,000
Three	40,500
Four	44,950
Five	48,550
Six	52,150
Seven	55,750
Eight	59,350