

We know the way home.

## Preparing for Your Housing Inspection

Prior to move in all units receiving Federal assistance **must pass** a Housing Quality Standard (HQS) Inspection. Units are inspected to ensure that the home is decent, safe, and sanitary. In addition to the items below, we will be looking for any hazards or sanitary issues, as well as any exterior problems with the home. Below are **some** of the items that could fail an HQS Inspection.

### Safety:

- Smoke Alarm missing or inoperable (one on each level of the unit)
- Carbon Monoxide Detector Missing or inoperable (Required in homes with gas appliances or attached garage; on each level of your home near sleeping areas)
- Double sided deadbolts
- Inoperable locks to windows and or front/back door (a sturdy dowel or stick can be considered an alternative lock to a window)
- Windows that don't open and are meant to open
- No clear pathway in garage in case of an emergency
- Windows Blocked
- Windows Broken/Cracked: posing cutting hazards
- Wall Heaters blocked (cadet, baseboards etc.)

### Electrical & Lighting:

- Exterior/Interior light fixture covers missing
- Covers missing to electrical exterior and interior outlets
- GFCI outlets not Testing/Resetting correctly
- Light bulbs missing and or burned out
- Cracked outlets and light switch covers
- Inoperable electrical outlets or light fixtures
- Badly cracked electrical outlets
- Breaker box/electrical panel blocked; (empty slots in panel will also fail if not covered)

### Heating:

- Weather strip missing to front and back door causing air draft
- Inoperable cadet or baseboard heaters; portable space heaters are not an adequate source of heat.


### Other:


- NO Hot water present & or plumbing issues
- UTILITIES TURNED OFF (Includes Power, Gas and or Water)
- Inoperable appliances designed to work
- Missing appliances (Stove & Fridge need to be present)
- Furnace and Water heater blocked; at least 12 in. of clearance is needed

**Additionally, a unit would fail inspection if the inspector is unable to locate your unit, you are a No Show to your inspection and/or household member present for inspection is a minor under the age of 18 yrs. old.**

**\*\*\* REMINDER: Housing Works discourages tenants from moving into vacant units until the unit passes HQS inspection. If a tenant moves in before the unit passes, they are responsible for the FULL amount of rent and any applicable fees without retroactive Housing Assistance.**

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