



# Canyon Edge Townhomes (PBV)

## **Project Based Voucher Units:**

(8) 3-bedroom units located in Redmond, OR.

Local residency preference for applicants that live, work or will be working in Crook, Deschutes, or Jefferson Counties. Additionally, these units have a preference for applicants with an income limit at or below 30% of the area median income under the Low-Income Housing Tax Credit Program.

## **Waitlist Dates:**

Complete Pre-applications will be accepted during regular business hours from **Monday, November 4, 2024, at 8:00 am to Friday, November 8, 2024, at 5:00 pm**, at the Housing Works office located at: 405 SW 6th St, Redmond, OR 97756 or our Bend office at: 2017 NE Full Moon Dr. Suite 100 Bend, OR 97701, drop box located in front of each building; Pre-applications will also be accepted by fax (541)-923-6441, or by email to [stephanie@housing-works.org](mailto:stephanie@housing-works.org). Regular Business Hours are: Monday – Thursday 8am to 5pm, Friday closed to the public (use drop box/fax/email)

## **Waitlist Process:**

A computerized lottery drawing will determine where an applicant is placed on the Project Based Voucher Waitlist for Canyon Edge Townhomes. Pre-applications will be processed in the order of their Waitlist position. If selected, the applicant will be contacted by mail to proceed with the eligibility process. Once the waitlist is exhausted, Housing Works will purge and remove the remaining pre-applications before re-opening the waiting list.

## **Occupancy Standards:**

### **Housing Works Policy-**

Housing Works will assign one bedroom for each two persons within the household, except in the following circumstances:

Persons of the opposite sex (other than spouses, domestic partner, and children under age 10) will be allocated separate bedrooms.

Live-in aides will be allocated a separate bedroom.

Single person families will be allocated one bedroom.

Foster children will be included in determining unit size only if they will be in the unit for more than [6] months.

An additional bedroom will not be issued to a family with a newborn until the child reaches the age of two years old. In cases where a family is in the process of moving or at the annual recertification, the child would have to be with-in three months of their 2<sup>nd</sup> birthday for consideration of receiving a larger size voucher.

A head of household will not be combined with another family member other than a spouse/co-head or domestic partner in assigning a bedroom.

### **\*\*\* PLEASE NOTE\*\*\***

Housing Works will work with EPIC property management to determine unit occupancy as these are tax credit units and may have a different occupancy standard.

## **INCOME ELIGIBILITY REQUIREMENTS**

**(These are 30% tax credit units and may have a different income eligibility requirement for EPIC property management)**

Annual Income

Household Size	Deschutes County	Deschutes County
	Extremely Low Income 30% AMI	Very Low Income 50% AMI
One	22,000	36,650
Two	25,150	41,900
Three	28,300	47,100
Four	31,400	52,350
Five	36,580	56,550
Six	41,960	60,750
Seven	47,340	64,950
Eight	52,720	69,100

### **Main Office:**

405 SW 6<sup>th</sup> Street  
Redmond, OR 97756

**P)** 541-923-1018

**F)** 541-923-6441

**Text)** 541-286-5562

**Hours:** Mon to Thurs  
8am to 5pm

**Closed Friday**

[www.housing-works.org](http://www.housing-works.org)

### **Bend Satellite Office:**

2017 NE Full Moon Dr.,  
Suite 100

Bend, OR 97701

**P)** 458-281-0813

**F)** 458-281-0815

**Text)** 541-286-5562

**Hours:** Tue, Wed, Thurs  
9am to 4pm

**Closed Monday & Friday**

[www.housing-works.org](http://www.housing-works.org)